



STATE OF INDIANA

Mitchell E. Daniels Jr., Governor

DEPARTMENT OF ADMINISTRATION Office of the Commissioner

Indiana Government Center South
402 West Washington Street, Room W479
Indianapolis, IN 46204
(317) 232 - 3114

DATE: Monday, May 19, 2008

TO: ALL STATE INSTITUTIONS

FROM: Carrie Henderson, Commissioner, IDOA
Christopher A. Ruhl, Director, State Budget Agency *CHH - Carrie Henderson* *OK M Hout* FOR

SUBJECT: Increase to state mileage reimbursement rate

Effective July 1, 2008, the Indiana state mileage reimbursement rate will be raised to \$0.44 a mile for all business miles driven. The current rate is \$0.40 a mile.

While we recognize that this will be welcomed news to our employees, it will add additional pressures to your agency's travel budget. No additional resources are available to fund this increase. Each agency is encouraged to take the necessary management steps to fund this increase. The Department of Administration, the State Budget Agency and the Government Efficiency and Financial Planning group are prepared to assist each agency as necessary.

While these changes do go into effect on July 1, 2008, they will be posted in the revised Travel Financial Management Circular which is expected to be released by the end of the day Wednesday, May 21, 2008.

If you have any questions, please do not hesitate to call the State Travel Coordinator, Minnie Hoskins, at (317) 232-4258 or your Budget Analyst at (317) 232-5610.